

INSTRUCTIONS TO THE WEDDING PHOTOGRAPHER

The wedding ceremony is a religious service. As such, and out of respect for the significance of the occasion, for the people involved, and for our facilities, Roswell United Methodist Church has instituted the following guidelines which apply to all photographers, amateur and professional. Thank you in advance for your cooperation.

- The church will be open and available 2 ½ hours before the time of the wedding.
- The photographer may take pictures before the ceremony in any available part of the building, but must complete all photography in the Sanctuary, Chapel, or on The Commons at least 30 minutes prior to the wedding ceremony.
- No flash photography shall be made during the wedding ceremony.
- Digital cameras that do not make sound will be allowed in the balconies of the Sanctuary or Chapel during the ceremony.
- **No roaming with the camera is allowed during the ceremony.**
- Photographs are permissible during the recessional only from the Narthex doorway.
- Photography in the Sanctuary, Chapel or The Commons after the ceremony is limited to 30 minutes.
- The photographer is cautioned against marring furniture, standing on the pews or kneelers, or placing camera equipment on the pews or furniture in the church.

Photographers failing to abide by these provisions will not be allowed to return to Roswell United Methodist Church, and families scheduling weddings in the church will be so informed. Ignorance of these rules will not be considered a valid excuse of non-compliance.

Please sign and return this form, by mail or fax, to: Weddings, Roswell United Methodist Church, 814 Mimosa Blvd., Roswell, GA 30075, (fax: 770-641-0931). **We must receive this form not less than two weeks prior to the wedding.** If you have questions, ask the bride for the name and phone number of the director assigned to her wedding and feel free to call.

I have read and asked any relevant questions about these RUMC instructions and agree to abide by them.

Signature of the photographer: _____ Phone: _____

Signature of the Bride or Groom: _____

Wedding Date: _____ Time: _____ Location: ___Chapel ___Sanctuary